



**Dunleith Park District
March 25, 2023
Meeting Minutes**

Call to Order: 8:07AM

Attendance: Pete Pearson, Erin Timmerman, Gene Eason, Tony Lutgen

Guests in Attendance: Jamie Schmitz, Alex Anthoney, Mike McDermott

Approval of Minutes: Gene Eason, motioned to accept, Erin Timmerman

Corrections: _____

Treasury Report: (handout from treasurer: Gene Eason)

Account Information: \$96,841.10

- DB&T
- Dutrac
- Fidelity

Money Received: \$3,531.97

Bills: \$1,852.92

Purchases: \$855.91

Financial Documents

Approved to use Vaasen Tax services for bookkeeping at \$300 per year

Audit O'Connor-Brooks – FY2022 upcoming

Budget Completed, approved and submitted

Levy Completed, approved and submitted to Angela Kaiser

Erin Timmerman, motioned to accept, Pete Pearson

OLD BUSINESS:

1. Baseball Field

- a. Field agreement to be specified with baseball board (2023 season)
- b. Lime and dragging of field (2023 season)
- c. Repair dugouts (2023 season)
- d. Field use – fee for usage or upkeep of field (Lutgen/Eason)
- e. Need a schedule to post at dugouts

2. Disc Golf

- a. Review possibility of a contract with Disc Golf to include tournaments, port-a-potty, and insurance (2023 season)

3. Garbage service

- a. Board approved dumpsters through Montgomery Trucking (2021 season)
- b. After review, current 3-year agreement with Allied Waste through 2023
- c. Call for quotes, Allied contract done Feb 2023 (Lutgen)

4. Trees

- a. Look into planting new trees to replace removed trees (2023 Spring)
- b. Bid harvesting trees – both end of life and dead trees
- c. Mike McDermott – possible for removal of dead trees (bid)

5. Security

- a. Park cameras purchased and ready for install
- b. Contact Kenny Roepsch to help with install (2023 Spring)
- c. New keys ready (Lutgen)

6. Lawn Care

- a. Bids needed for 2023 Season:
- b. Approve Bonnet for weed spraying (2023 season)

7. Pool Maintenance

- a. Pool filters (8) purchased; good for 7 years once installed (installed 2021)
- b. Discuss updates/maintenance on Feb/March. PJ (Alvins) for pool upkeep

8. Pool Staff

- a. Need to get applications out for Summer staff
- b. Sanitation/food handling class can be Park Board member (handlers online)

Applications: IL Minimum wage: \$10.25

Pool Manager (Liam Thumser interested)

Pool Staff

Park Manager ??

2023 Rates for lessons/rentals:

Pool rental	\$275 to \$300	(approved all)
Swim lessons	\$50 to \$60	(approved all)
Pavilion rental	\$75	(approved all)
Season pass	No season passes	

9. Volunteers

- a. Days of Caring volunteers (April 2023)
- b. Scouts clean-up complete (May 2023)
- c. East Dubuque students volunteer hours – send communication to schools

10. Social Media

- a. Website: <https://dunleithpark01.wixsite.com/dunleithpark>
- b. Facebook

NEW BUSINESS:

Baseball Field

Field agreement to be specified with baseball board (2023 season)
 Lime and dragging of field (2023 season) – Dubuque Days of Caring Project?
 Repair dugouts (2023 season) – Dubuque Days of Caring Project?
 Need a schedule to post at dugouts
 Update on Semi-Pro team – Brandon Tashner

Disc Golf

Review possibility of a contract with Disc Golf to include tournaments, port-a-potty, and insurance (2023 season)
 Jamie Williams – redo 6 and 7 ditch with fundraising \$. excavate so safe.

Garbage service

Cancel Allied contract
 Review bids for new service
 Discussion – Allied and Montgomery

Trees

Tree Removal – Mike McDermott
 Mike McDermott – estimate \$9400
 15 trees – discussed doing over a few years. Looking at imperative trees
 Pete to meet with Mike to walk through and get a few different quotes

Security

Contact Kenny Roepsch to help with install (2023 Spring)
 New keys ready (Lutgen)

Lawn Care

Bids needed for 2023 Season – posted in Galena Gazette and Pool board due 4/21

Pool Maintenance

Discuss updates/maintenance – PJ Tobin

Pool Staff

Staff for summer

Add note for summer staff to Facebook

Managers – Liam Thumser, Haley Heier,

2 Managers and Head Life Guard

Sharon / Cross ??

Sanitation/food handling class can be Park Board member (handlers online course)

Approved for 10 cents raise for returning staff

Volunteers

Days of Caring volunteers (April 2023) Erin Timmerman - handout

Scouts clean-up complete (May 2023)

Eagle Scout project – Alex Anthoney

Gaga Ball pit – proposal by 4/15 to Scout office. \$1100 cost (approved)

Help with funding: no for previous Scout projects

Need to determine location (playground, bottom pavilion, tennis court)

NEXT MEETING SCHEDULED:

4th Saturday of the month (April 29th) at 8AM.

Location: Dunleith Park or Midtown (weather dependent)

Working meeting: Monday, April 10th: 5:30PM Park or Hole (weather)

ADJOURNMENT: Approval of Minutes: Erin Timmerman, motioned to

accept, Gene Eason **to adjourn the meeting at 10:46AM**