



Dunleith Park District
January 28, 2023
Meeting Minutes

Call to Order: 8:11AM

Attendance: Erin Timmerman, Pete Pearson, Gene Eason, Tony Lutgen

Guests in Attendance: Robin Pearson

Approval of Minutes: Gene Eason, motioned to accept, Pete Pearson

Corrections: none

Treasury Report : **\$102,979.49**

DB&T

- Operating Account (Bill Payment) \$27,659.97
- Business Checking \$2,367.31

Fidelity

- Checking Account (Pool Payroll) \$4,522.42

Dutrac

- Savings \$4,356.00
- Money Market \$64,073.79

Money Received **\$7,129.85**

- Susan A Mendoza \$7,129.85

Bills **\$1,671.39**

- | | | | |
|---------------------|----------|--------------------|----------|
| • Jo Carroll Energy | \$3.80 | • U.S. Cellular | \$31.43 |
| • Jo Carroll Energy | \$171.31 | • Comlec | \$110.00 |
| • Nicor | \$158.85 | • Honkamp Software | \$180.00 |
| • DB&T Service Fee | \$10.00 | • IL Dept of Rev | \$100.00 |

Reimbursements **\$0.00**

Purchases **\$0.00**

Financial Documents

Audit	FY2021 completed, FY2022 upcoming with O'Connor-Brooks
Budget	Completed, approved and submitted
Levy	Completed, approved and submitted to Angela Kaiser

Pete Pearson, motioned to accept, Erin Timmerman

OLD BUSINESS:

1. Baseball Field

- a. Field agreement to be specified with baseball board (2023 season)
- b. Lime and dragging of field (2023 season)
- c. Repair dugouts (2023 season)

2. Disc Golf

- a. Review possibility of a contract with Disc Golf to include tournaments, port-a-potty, and insurance (2023 season)

3. Garbage service

- a. Board approved dumpsters through Montgomery Trucking (2021 season)
- b. After review, current 3-year agreement with Allied Waste through 2023
- c. Call for quotes, Allied contract done Feb 2023 (Lutgen)

4. Trees

- a. Look into planting new trees to replace removed trees (2023 Spring)
- b. Bid harvesting trees – both end of life and dead trees
- c. Mike McDermott – possible for removal of dead trees (bid)

5. Security

- a. Park cameras purchased and ready for install
- b. Contact Kenny Roepsch to help with install (2023 Spring)
- c. New keys ready (Lutgen)

6. Lawn Care

- a. Bids needed for 2023 Season:
 - Bid for grass cutting
- b. Approve Bonnet for weed spraying (2023 season)

7. Pool Maintenance

- a. Pool filters (8) purchased; good for 7 years once installed (installed 2021)
- b. Discuss updates/maintenance on Feb/March.
 - Review possibility of PJ (Alvins) for pool upkeep

8. Pool Staff

- a. Need to get applications out for Summer staff
- b. Sanitation/food handling class can be Park Board member (handlers online course)

9. Volunteers

- a. Days of Caring volunteers (April 2023)
- b. Scouts clean-up complete (May 2023)
- c. East Dubuque students volunteer hours – send communication to schools

10. Social Media

- a. Website: <https://dunleithpark01.wixsite.com/dunleithpark>
- b. Facebook

NEW BUSINESS:

Bids for Galena Gazette:

- Trees
- Landscaping (grass cutting)
- Tennis court (tennis, pickleball, shuffleboard, basketball)
- Dug outs / Pavilions

Applications:

- Pool Manager (Liam Thumser interested)
- Pool Staff
- Park Manager

IL Minimum wage: \$10.25

Boy Scouts –

ED troop will present any projects for upcoming season
Chershawn bat houses – coming along

2023 Rate for lessons/rentals:

- Pool rental \$275 to \$300
- Swim lessons \$50 to \$60
- Pavilion rental \$75
- Season pass: No season passes

Baseball field use for others outside the East Dubuque team

Fee for usage or upkeep of field

Need a schedule to post at dugouts

NEXT MEETING SCHEDULED:

4th Saturday of the month (February 24) at 8AM.

Location: Dunleith Park or Midtown (weather dependent)

ADJOURNMENT:

Approval of Minutes: Pete Pearson, motioned to accept, Erin Timmerman **to adjourn the meeting at 10:21AM**